

How to join the SASSI Working On Hub

Guide



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Foreword

The Silver Age Silver Sage Initiative – Working On (SASSI-Working On for short) is a European-wide project funded by the ERASMUS+ Programme. SASSI-Working On addresses the demand for effective, age-sensitive and revitalising approaches to career management for people who want to, or have to, keep on working into their 60s, 70s and beyond.

As life expectancy in the EU increases, people face lengthy periods of retirement, with proportionally less pension provision, unless they stay economically active for longer. People need to work longer – and frequently would like to work longer.

The *SASSI Hub* is an online platform built within the SASSI Working On project. It provides a range of **supporting tools, resources and materials to assist age-sensitive career counselling**.

Aim of this document

The document aims at guiding the users through the SASSI Hub, by giving the main information on how to register on the e-platform and to benefit of all the innovative resources and tools available for free.

Mahara platform and my-VITA

The SASSI Hub has been developed by using Mahara, an open source fully featured web application. The system contains many features to create journals, portfolios, private and public websites, upload and share files, embed social media links and resources from the web, like videos, and collaborate with other users in different groups.

Who can register for the SASSI Hub?

The SASSI is an e-platform that is open to all persons interested in finding out more about age-sensitive career counselling for ageing employees and job seekers, and about concrete strategies to design and implement age sensitive management and culture in organisations.

The professionals that can make the most of the resources and tools available in the Hub are:

- Employers/HR managers, line managers with people management responsibilities, who can find useful information on how to introduce an age sensitive management strategy
- Educational professionals (trainers, educator or counsellors) that want to increase their professional competences and can benefit from the SASSI-Working On age sensitive approach and embed it into their training practices.
- C-VET providers (continuing vocational education and training) that want to offer tailored training and work experience/ volunteering opportunities to senior learners and employees in the workforce.

The SASSI Hub is not intended for direct use by the end beneficiaries (50+). Of course trainers are encouraged to download the materials etc. for use with their clients/learners – but not for them to register on the hub and use the materials themselves.

How to join the SASSI Working On Hub



How to access the SASSI Hub

To register for the SASSI Hub is easy and absolutely free. The SASSI Hub is accessible by this link: <http://my-vita.eu/> that leads to the Home page.



Login ⓘ

Username: *

Password: *

Login **Register** [Lost username / password](#)

Once there, click on **Register** to open the registration page.

How to join the SASSI Working On Hub

Here fill in the registration module, entering your email address, first and last name, and selecting the project "SASSI Working On" among the different institutions from the drop-down list.

Please be sure to provide an email address that you check regularly because at the same address you're going to receive other communication to complete the registration.

The registration must be confirmed by the Hub administrator, so shortly after this procedure you will receive an email with the username and a temporary password that you have to change when you login for the first time.

Once you receive your credentials, you are officially a user of the SASSI Hub, and you can start to explore.

Exploring the Hub

Once you complete the registration procedure, you can start to explore the SASSI Hub, starting from the Home page.

Welcome to the online hub of the Silver Age Silver Sage Initiative - Working On

Welcome to the SASSI Hub!

Navigation

- Methodology
- Modules
- Toolbox
- Course
- Projects
- Validation

The SASSI Hub is an online platform built within the SASSI Working On project (see description on the right). It provides a range of **supporting tools, resources and materials to assist age-sensitive career counselling**. The SASSI Hub is primarily **for use by HR managers, trainers, educators or counsellors** working with employees, job-seekers, un-retirees,... who are 50+ years old.

What SASSI Working On is about

As life expectancy in the EU increases people face lengthy periods of retirement, with proportionally less pension provision, unless they stay economically active for longer. Longer working lives raises key challenges for employers and for prospective older workers alike.

How to join the SASSI Working On Hub



You can go through the different sections of the Hub freely, and have your own journey in the SASSI world. Below you can find a description of the different sections and their contents.

1. Methodology

In this section you find the introductory guide to the methodology to download, which will help you to understand the aims and structure of the SASSI-Working On blended learning programme.

The Consortium has developed a methodology and modular learning programme designed specifically to assist C-VET Professionals, Careers Advisers, HR Managers life coaches and workplace career management practitioners in providing age-sensitive approaches to career guidance and management for later life careers.

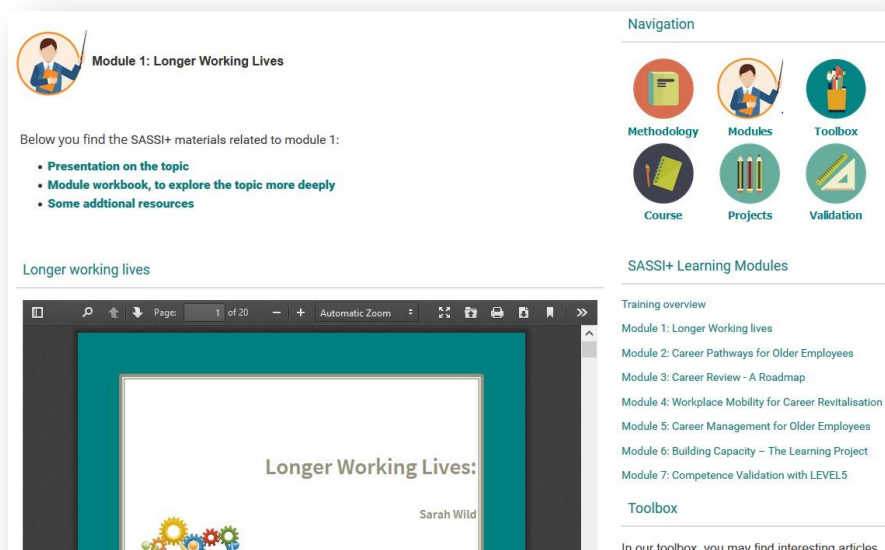
The end goal of the *SASSI-Working On* project is to give older people the opportunity to review their working lives by promoting *Career Revitalisation Pathways* that include:

- 🎯 Later-life Career re-appraisal and review
- 🎯 participation in innovatory learning and work-experiences
- 🎯 encouraging workplace mobility for older workers, 'unretirees' and job seekers through short-term secondment, sabbaticals and volunteering activities
- 🎯 championing the value of trainers and older people gaining work experiences in other countries in order to improve intercultural understanding, language skills and engender more active participation in European society.

The Methodology includes:

- 🎯 A specification of competences for supporting older workers and learners through new forms of guidance including:
 - later life career review and scenario planning
 - new approaches to career revitalisation
 - planning new and upskilling pathways
 - innovative approaches to learning through work experiences including mobility
- 🎯 processes for the validation of these competences through the European validation tool for personal development and non-formal learning: LEVEL5

2. Modules



In this section you find a modular learning programme which has been designed specifically to assist HR professionals in developing the competences associated with providing age-sensitive approaches to Career Guidance and Development for older workers.

The SASSI-Working On approach is delivered through a flexible, blended learning programme consisting of seven training modules - five modules delivering content, a learning project, and a process of competence validation.

Together the first five modules cover the knowledge and understanding needed to be able to demonstrate competence in supporting the career counselling for the ageing workforce.

- Module 1: Longer Working lives
- Module 2: Career Pathways for Older Employees
- Module 3: Career Review - A Roadmap
- Module 4: Workplace Mobility for Career Revitalisation
- Module 5: Career Management for Older Employees

Each module takes approximately 6 hours in a blended learning setting (face-to-face group sessions combined with self-study through e-learning or printed workbooks and associated materials).

The process of undertaking the Learning Project and LEVEL5 competence validation is additional.

3. Toolbox




The Toolbox provides a range of resources and tools to support the provision of late-career advice, age-sensitive guidance services and coaching of older workers and job seekers in order to maintain their employability and 'workability'.

The Toolbox is divided in three sub-sections.



Tools for HR-managers

Here you can find practical tools for HR managers and employers to support older employees. Those currently contain:

-  Tools for Ambassadors for Mobility in Work-place Learning including:
 - an Ambassadors Manual for Mobility in Work-place Learning,
 - a collection of available offers, programmes and funding schemes for older employees,
 - an online course: Intercultural competences for participants of transnational work experience,
 - a validation tool for validating your competence for advocating innovative working experience incl. mobility for older workers.
-  An Employers Guide to Career Management for an ageing workforce in 5 languages
-  Training for age-sensitive career guidance



Resources

Here you can find a growing collection of external resources and reading materials that were collected by the SASSI team.



Success stories

Here you can find a growing collection of practical success stories on late-career advice, age-sensitive guidance services and coaching of older workers and job seekers in order to maintain their employability and 'workability'.

4. Course

This section contains the documentation of the SASSI-Working On Training of Trainers (ToT) for VET providers that took place in Matosinhos, Portugal in 2019.

5. Projects

This is the section where you can present and share the learning projects you plan to realise during the practical phase of the SASSI Working On training course (see also Module 5 in the [Module](#) section).

6. Validation

In the context of SASSI Working ON you have the opportunity to identify, validate and make visible what you learn during the project, by using a well proven validation methodology called LEVEL5. This section of the Hub guides you through the validation process to receive your European learner certificate.

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